



**US Department of Transportation  
Federal Highway Administration**

## **Federal Job Opportunity Announcement**

### **TERM APPOINTMENT NOT TO EXCEED 4 YEARS**

**Number:** LF2111DX  
**OPENS:** 11-13-01  
**CLOSES:** 12-03-01

**All application materials/documents must be postmarked by the closing date (12-03-01).**

**POSITION:** Civil Engineering Technician (Construction), GS-802-11, Term (**Seasonal**) appointment not to exceed 4 years. Seasonal Schedule: This position will operate on a seasonal-work schedule, i.e., full-time during the construction season (approximately May through September) and placed in a part-time or non-pay status during project shutdown periods (usually during the fall and/or winter months). More than one position may be filled.

**SALARY RANGE:** GS-802-11 \$44,388 - \$57,703 (Includes locality pay for Vancouver, WA)

**LOCATION:** Western Federal Lands Highway Division, Vancouver, Washington

**WHO CAN APPLY:** Applications will be accepted from any U.S. citizen.

Individuals in the local commuting area of the duty location (Vancouver, WA) being filled who are covered under 5 CFR 330.601 Career Transition Assistance Plan (CTAP) or 5 CFR 330.701 Interagency Career Transition Assistance Plan (ICTAP) surplus/displaced who meet the definition of well qualified in the Qualifications Section will receive special selection priority.

**PROJECT ASSIGNMENTS/TRAVEL REQUIREMENTS:** Project assignments will involve travel and on-site duty to construction projects in the Western United States (Washington, Oregon, Montana, Idaho, Alaska, and Wyoming). The incumbent may be assigned to other project locations as workload requirements dictate. Per diem and mileage will be paid for assignments outside the Vancouver, Washington commuting area.

**STATEMENT OF PHYSICAL ABILITY FOR LIGHT DUTY WORK:** Duties at times require significant physical activity in rugged terrain, loading and unloading equipment anywhere from 5 to 40 pounds. Selectees must be able to perform efficiently the duties of the position. Any physical condition, which would cause the applicants to be hazard to himself/herself or others, is disqualifying. A physical examination may be required if commensurate with replies on the SF-177 "Statement of Physical Ability for Light Duty Work," or if determined necessary by the agency.

**NOTE:** There will potentially be extensive overtime required of this position during the construction season.

**SUMMARY OF DUTIES:** The incumbent of this position is in charge of a Federal Lands Highway construction project and is the authorized representative of the Federal Highway Administration. Serves in responsible charge at the site of highway construction projects which typically include grading, drainage, pavement, overpasses or underpasses, and conventional bridge structures of timber, steel, or concrete. Responsible for the construction stakeout of the project and enforcing the requirements of the specifications and carrying out the intent of the plans. Inspects and/or directs the inspection of operations of the contractor to insure that the work is performed in compliance with the contract plans and specifications. Prepares reports and cost analyses to recommend a course of action and to initiate change orders or extra work orders to accomplish major changes. Instructs assistants in the techniques of sampling and testing of soils, roadway

base and surfacing materials, bituminous mixtures, and concrete aggregates to determine suitability for use in highway construction.

#### **QUALIFICATIONS REQUIRED:**

Applicants must have 1 year of specialized experience equivalent to the GS-09 grade level.

**Specialized experience** is experience that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled. To be creditable, specialized experience must have been equivalent to at least the next lower grade level in the normal line of progression for the occupation in the organization. In addition to work as a civil engineering technician, other occupations that may have provided qualifying specialized experience includes work as a draftsman, surveying technician, construction estimator, physical science technician, or mathematical technician.

For additional information on qualifications, please refer to the OPM Operating Manual-Qualification Standards for General Schedule Positions, Group Coverage Qualification Standards for Technical and Medical Support Positions (Specifically GS-802) available in most Federal government personnel offices.

**NOTE: Well Qualified for CTAP/ICTAP** candidates is defined as an eligible employee who meets the minimum qualification requirements for the position and receives a score of at least 85 (prior to the assignment of veteran preference points) when rated as described below in the Basis of Rating.

**TIME LIMIT FOR MEETING QUALIFICATIONS:** To be considered for this position, applicants must meet all qualification requirements by the closing date of this announcement.

#### **BASIS OF RATING:**

1. A determination of minimum qualifications will be based on your qualifications as stated in (1) the application, and if submitted, (2) any supplemental statement to address the rating factors/knowledge, skills, and abilities (KSAs) listed below. (See also item (2) under HOW TO APPLY.)
2. Applications rated minimally qualified will be further evaluated, and a numerical score will be assigned based on evidence of the rating factors/KSAs listed below:

#### **RATING FACTORS/KNOWLEDGE, SKILLS AND ABILITIES:**

1. Knowledge of the technical principles and practices of contract administration and highway engineering as they relate to administering highway construction projects.
2. Ability to lead a team or work unit demonstrating skills such as effectively utilizing personnel, anticipating project needs, and recognizing the need for operational improvements.
3. Ability to express and present ideas, in writing and in person, with others within and outside an organization, in a clear and concise manner, and in logical sequence on issues related to Highway projects.
4. Skill in the use of automated computer systems and software.

**HOW TO APPLY: Please submit the following documents/information:**

1. An OF-612 (Optional Application for Federal Employment), a resume, or any other application document you choose that includes the information described in OF-510, Applying for a Federal Job. Please ensure that your application includes sufficient information to demonstrate that you possess the quality and years of experience as specified under the qualification requirements.
2. A supplemental statement of experience describing how your background, experience, education, and training has demonstrated possession of the rating factors/knowledge, skills, and abilities (KSAs) listed in this announcement.
3. To receive veterans' preference, a legible DD-214 that shows character of service, and any other required documentation, i.e. SF-15.
4. Applicants requesting consideration under CTAP/ICTAP must be well qualified (see definition in QUALIFICATIONS REQUIRED) and submit documented proof that they meet the requirements of 5 CFR 330.605(a) for CTAP and 5 CFR 330.704 for ICTAP. Documented proof must include a copy of the agency notice, a copy of their most recent performance rating and a copy of their most recent SF-50 noting current position, grade level, and duty location. Please annotate your application to reflect that you are applying as a CTAP or ICTAP eligible.

**SUBMIT APPLICATION TO:** E-Mail: [lhrc.lhrc@fhwa.dot.gov](mailto:lhrc.lhrc@fhwa.dot.gov)  
Federal Highway Administration  
Lakewood Human Resources  
555 Zang Street, Room 400  
ATTN: Ruth Croghan (LF2111DX)  
Lakewood, Colorado 80228  
Fax: (303) 969-5790

**CONTACT INFORMATION:** Ruth Croghan (303) 969-5772, x309

This announcement, forms, and additional information regarding Federal employment is available on the Office of Personnel Management's (OPM) Internet website at [www.usajobs.opm.gov](http://www.usajobs.opm.gov).

**VETERAN'S PREFERENCE:** If you served on active duty in the United States Military and were separated under honorable conditions, you may be eligible for veterans' preference. If your service began after October 15, 1976, and was not during the period beginning August 2, 1990, and ending January 2, 1992, you must have a Campaign Badge, Expeditionary Medal, or a service-connected disability to receive veterans' preference. To claim 5-point veterans' preference, attach a copy of your DD-214 "Certificate of Release or Discharge from Active Duty. To claim 10-point veterans' preference, attach an SF-15 Application for 10-Point Veterans Preference" plus the proof required by that form.

**REASONABLE ACCOMMODATION:** This agency provides reasonable accommodation to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

**EQUAL EMPLOYMENT OPPORTUNITY:** All qualified candidates will be considered regardless of race, color, religion, national origin, sex, political affiliation, age, handicap, sexual orientation or other non-merit factors.

**PRIVACY ACT:** Your application contains information subject to the Privacy Act (P.L. 93-597.5 USC 522). The information is used to determine qualifications for employment, and is authorized under Title 5 U.S.C. Code, Sections 3302 and 3361.